



COVID 19 Family Time Risk Assessment

This risk assessment must be completed in all cases before face to face family time between children and family members resumes, in line with the revised BCT Contact Policy.

The assessment should be completed by the child's allocated social worker and in consultation with all those attending / supporting family time.

The assessment should be reviewed and authorised by the Social Worker's Team Manager.

A copy of the risk assessment should be placed on the child's file and a copy should be provided to the supervising social worker or care provider.

<b>Child's Name:</b>		
<b>Eclipse ID:</b>		
<b>Case Status: CP / CIN / LAC</b>		
<b>Is this child part of a sibling group in the same household? If not part of a sibling group – enter N/A</b>	<i>Yes (please complete risk assessment for sibling – so they are able to join this family time)</i>	<i>No (Please complete risk assessment for each child / household the sibling – so that they are able to join this family time. If this is not possible what alternative arrangements have been made?)</i>
<b>Is the child currently subject to care proceedings?</b>	Yes	No
<b>Is direct family time required as part of a parenting assessment?</b>	Yes	No
<b>Will any other professionals need to be present? What is the rationale? Is this essential?</b>		



Is the child attending a school provision?	Yes	No
	Hours/Days of Attendance	
Is there or has there been a confirmed case of COVID 19 in the child's or parent's household? Has any member of the household been asked to self-isolate as part of the track and trace strategy?	Yes	No
If yes give details (including dates):	Child's Household:  Parent's Household:	
Is anyone where the child is living or in the parent's household self-isolating due to showing symptoms? Has any member of the household been asked to self-isolate as part of the track and trace strategy?	Yes	No
If yes give details (including dates):	Child's Household:  Parent's Household:	
Is the child, any member of the child's household or parent / parent's household <a href="#">shielding, vulnerable or extremely vulnerable list?</a>	Yes	No
If yes, detail reason and consider implication of this for direct contact:	Child's Household:  Parent's Household:	
<b>For Parents / Family Member with Whom the Child will be having face to face family time:</b>		
Does the parent / family member live in a house of multiple occupancy with people who do not form part of their immediate household?	Yes	No
If yes, how is the parent / family member maintaining social distancing in their property? Does this pose any increased risk?		



Are there any aspects to the parent's lifestyle that may mean they are not adhering to social distancing measures and brings them into contact with multiple people? E.g. work, drug & alcohol misuse, homelessness?	Yes	No
	Yes	No
If yes, details and implications for direct family time. How can risks be mitigated? (e.g. testing, PPE may be required for the family time)		
<b>Travel to and from Family Time</b>		
How will the child be transported to and from family time? (where possible the child's carer to transport to reduce risk of transmission – <b>PPE guidance</b> )		
How will the parent / family member travel to and from family time? (If on public transport mask to be provided)		
<b>Child's Needs – Please consider any factors relevant to the child and provide details on how these can be managed.</b>		
Age of Child & Ability to Maintain Social Distancing		
Is personal care required?		
Feeding (try to avoid mealtimes for family time)		
Physical Contact/Holding of babies Consider hygiene guidance and PPE required to be worn		
Items that can be taken to family time (kept to a minimum)		
Any other factors / issues to be considered:		
<b>Please state clearly if there are any reasons why you are recommending face to face family time cannot resume.</b>		
<b>When will this will be reviewed and what alternative arrangements have been agreed?</b>		



<b>Child's Social Worker's Name and Signature</b>		
<b>Foster Carers / Key Worker Name and Signature</b>		
<b>Supervising Social Worker's Name and Signature</b>		
<b>Team Manager has had sight of and agrees with risk assessment Team Managers Name and Signature</b>		
<b>Review Date (if applicable)</b>		

- Risk assessment to be saved onto Eclipse and titled – **Family Time Risk Assessment**.
- If the family circumstances change the risk assessment is to be reviewed / updated.

### **COVID 19 – Arrangements for Direct Family Time**

#### **Centre Based Contact**

- **The number of professionals and individuals in a contact centre will be kept to a minimum and in line with Government guidance.**
- Family Time sessions will be staggered throughout the day to manage social distancing inside and outside the building.
- A schedule will be arranged by the Social worker in the first instance and thereafter with relevant parties. There is very little opportunity for family time to be changed from assigned times due to capacity. Social worker will need to inform the foster carer of the arrangements and confirm with the contact service.
- Workers at the contact centre will prepare the room and maintain cleaning before and after the room is used.
- Parents are to arrive at the centre 10 minutes before contact is due to start – this ensures that time is not taken from family time in the preparation e.g. handwashing and putting on PPE.
- Children should be brought to the centre by their carers where possible. This will enable us to further reduce the risk of virus transmission and the number of people handling young children. Children and their carers will be met at the entrance. Carers should not be entering the centre unless necessary to settle and reassure the child. All parties must arrive at the exact allocated time and will be asked not to wait together outside the entrance to maintain social distancing.



- Foster carers will be required to provide toys or a game for the child and any snacks / food required for the session to avoid infection. Please provide a bag for these items to be return to you for cleaning.
- Parents will be unable to prepare food for children and only supply sealed snacks; these must be contained in their original and sealed packaging and be shown to the supervisor.
- Supervisors will request that children and parents to wash their hands throughout the session especially before and after eating, after sneezing and coughing, before and after use of the toilet and on exit from the contact centre.
- Personal hygiene for children to be carried out by one parent only to minimise handling e.g. nappy changing. No touching of eyes and placing fingers in mouths/nose. Children and babies will be actively discouraged from touching faces.
- PPE equipment will be available at the centre; however as per Public Health Guidance, it is not a requirement for family members to wear PPE during their time with children, unless they are changing nappies. Aprons, masks and gloves will be provided at the contact centre to parents for tasks such as nappy changing or feeding.
- Family time is likely to continue to be offered via a combination and virtual family time (hybrid) for the foreseeable future. This will be kept under review.
- Face to face contact will only be for immediate family (parents) or proposed connected carers.

**Community Contact (this may be facilitated where necessary by foster carers, contact workers, SWs or SSWAs)**

- Family time in the community will only take place in open spaces such as parks and private gardens at this time
- Social distancing measures should be adhered to
- When the weather is poor, we may need to rearrange and offer virtual instead
- Where children and parents need to use the toilet, they will be asked to use hand sanitiser and washing facilities if these are available
- Where parents use public transport, social worker and carer will consider the possibility of family time taking place near to where parents live.